

 Utah Department of Health & Human Services Licensing & Background Checks		Child Care CENTER Inspection Checklist				This inspection checklist is the tool CCL licensors use to ensure consistency for every inspection. <i>(Revised 11/2023)</i>
		R381-100 - Childcarelicensing.utah.gov				
Facility Name:	Art Box Studio LLC/ Wonder Academy	Facility ID:	F23-104445	Phone Number:	(435) 790-8162	Notes / Sticky Notes
Address:	2550 W 500 N Building 3 Vernal, UT, 84078		Email Address:	artboxstudiovernal@gmail.com		
Total Number of Rooms for Capacity:				1		
Director:	Lyndi Jackson	Approved Capacity:	75	Number of Rooms being used:	4	
License Expiration Date:	08/31/2024	Last Announced:	Pre-08/29/2023	Last Unannounced Inspection:	N/A	
Please review the following items prior to or during the inspection: (Mark with a check mark if completed and make any necessary notes)				Please review the following items prior to or during the inspection: (Mark with a check mark if completed and make any necessary notes)		
☒	W-9 Completed		☒	Sex Offender Registry		N/A
☒	DWS Eligible / DWS Terms and Conditions signed (If required)		☒	Training assessed at this inspection?		Pre-service
North American Industry Classification System (NAICS) Report			☒	Current Variances		None
☒	Provider/Facility NOT on the NAICS Report		☒	DAS Review		
☐	All Names on the NAICS Report have a cleared background check		☒	Safety Glass		No new
☐	There were names on the NAICS Report without cleared background checks		☒	Crib Form		No Cribs
☒	Facility Personnel Listed in UCLAPP - See Personnel Worksheet		☒	Capacity of center during inspection		3
Number of children on offsite activities or being transported?						
Capacity <i>including</i> children being transported or on off-site activities						3
Inspection Information:						
- All areas that are inaccessible to children in care must remain inaccessible for this inspection. During the inspection, the licensor will ask to have locked areas unlocked. All accessible areas must be compliant with all applicable rules during the inspection.						
- I will email you this inspection checklist after the inspection is completed. I will send you an official inspection report once this inspection has been approved by CCL management.						

- If the only rule noncompliances are documentation and/or records, please submit them to Licensing by the correction required date listed. A licensor may conduct a follow-up inspection to verify compliance and ensure compliance maintenance.

- You may submit feedback on this inspection through your Child Care Licensing Portal or at <https://childcarelicensing.utah.gov/EvalForm.html>

Signature Information

Inspection Type:	Unannounced	Date:	2/23/2024	Time Started:	9:30 Am	Time Ended:	11:00 AM
Number of rule noncompliances:		5	Name of Individual Informed of this Inspection:		Lyndi Jackson		
Licensor(s) Conducting this Inspection:		Mario A. Cuartas Alvarez			CCL Staff Observing Inspection:	N/A	
☒	The Licensor reviewed compliance.	Please sign/type individual informed name and date of review:			Lyndi Jackson 2.23.24		2/23/2024

Ratio and Group Size Verification

The information regarding classroom ratios and group size was verified and electronically recorded for the Office of Child Care during the Licensing Inspection. If you have any questions about the Child Care Quality System, please contact your local Care About Childcare.

Name of Individual Informed of Outcome	Type or sign name below:
Lyndi Jackson	Lyndi Jackson 2.23.24

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Licensor Introductory Items			
☒	Introduction of any unknown CCL staff to the provider	☒	ASK: How many hot water tanks are in the facility? Do any of the sinks have mixing valves?
☒	Give a brief explanation of the inspection process to the provider	☒	ASK: Have any windows been replaced since the last inspection? If YES: A new safety glass form must be filled out. If the safety glass form indicates safety glass wasn't needed due to a barrier, verify the windows are still compliant.
☒	ASK: the provider if they want you to tell staff about rule noncompliances as you conduct the walk- though, or wait until the inspection is over to tell them.	☒	ASK: Have any cribs been replaced since the last inspection? If YES: A new crib form must be filled out.
☒	If the program transports children, let the owner/director know that at some point during the inspection you will need to inspect the vehicles used to transport children.	☒	ASK: Where are the first aid supplies for the facility and field trips?
☒	If children are diapered at the facility, let the owner/director know that you will need to observe 1 diaper change. The owner/director may want to have staff come and interrupt the inspection to let you know when they are ready to change a diaper.	☒	ASK Are parts of the facility rented or lived in? If YES: Review the signed lease agreement and verify that there is a separate mailing address, a separate entrance and that there are no connecting unlocked interior doorways. R381 -100-9(26)(a)-(c)
☒	Wash hands or use hand sanitizer before touching items in the facility.	☒	ASK: Where do you store medications?
☒	Please review and verify the Facility's phone numbers and email address	Same	
☒	Please review the Facility's days and hours of operations	M- F 7:30 Am to 6:00 PM	
General Notes			
Empty space for general notes			

RULES CHECKLIST									
Rule # R381-100		Rule Description	C	NC	NA	Compliance Required By Date:	Corrected During Inspection	RISK: Low Moderate High Extreme	Notes
		Compliant							
NA = Not Assessed during this inspection									
P = Pre-License Inspection Only									
R381-100-Section 4: License Application, Renewal, Changes and Variances			C	NC	NA	Date		L, M, H, Ex	Notes
100-4(3)(a)-(h)		If the local fire authority states in writing that an applicant for a new license or a renewal does not require a fire inspection, the department shall verify the applicant's compliance. ASK - Are you in compliance with your local fire authority regulations?	☒	☐	☐		☐	M	
100-4(4)(a)-(j)	P	If an applicant for a new license or a renewal serves food and the local health department states in writing that a kitchen inspection is not required, the department shall verify the applicant's compliance. ASK - Are you in compliance with your local health department kitchen requirements?	☒	☐	☐		☐		A kitchen inspection is only required upon initial licensure. At all other inspections we ask the provider to ensure they are in compliance with the local health department kitchen requirements.
100-4(12)(a)-(f)		A provider shall submit a complete application to amend an existing license at least 30 days before any of the following changes: (a) an increase or decrease of licensed capacity, including any change to the amount of usable indoor or outdoor space where child care is provided; (b) a change in the name of the program; (c) a change in the regulation type of the program; (d) a change in the name of the provider; (e) an addition or loss of a director; or (f) a change in ownership that does not require a new license.	☒	☐	☐		☐	L	
R381-100-Section 5: Rule Noncompliance, Penalties, and Agency Action Reviews			C	NC	NA	Date	CDI	L, M, H, Ex	Notes
100-5(4)(b)(e)		The department may deny or revoke a license if the child care provider: (b) violates any part of Title 26B, Chapter 2, Part 4, Child Care Licensing; (e) fails to allow authorized representatives of the department access to the facility to ensure compliance with this rule;	☒	☐	☐		☐	M	
R381-100-Section 6: Administration and Children's Records			C	NC	NA	Date	CDI	L, M, H, Ex	Notes

100-6(3)		The provider shall protect children from conduct that endangers children in care, or is contrary to the health, welfare, and safety of the public.	☒	☐	☐		☐	L, M, H	
100-6(6)		The provider shall post their unaltered child care license on the facility premises in a place readily visible and accessible to the public.	☒	☐	☐		☐	L	
100-6(7)		The provider shall post a current copy of the department's Parent Guide at the facility for parent review during business hours.	☒	☐	☐		☐	L	
100-6(8)		The provider shall inform parents and the department of any changes to the program's telephone number and other contact information within 48 hours of the change. ASK if there have been any changes to their telephone or contact information since the last inspection.	☒	☐	☐		☐	L	
100-6(9)(a)-(b)		The provider shall have liability insurance; or inform parents in writing that the provider does not have liability insurance.	☒	☐	☐		☐	L	
100-6-(10)		The provider shall ensure that a parent completes an admission and health assessment form for their child before the child is admitted into the child care program.	☒	☐	☐		☐	M	

R381-100-Section 7: Personnel and Training Requirements			C	NC	NA	Date	CDI	L, M, H, Ex	Notes
100-7(2)		The provider shall ensure that the center has a qualified director as required by licensing rules.	☒	☐	☐		☐	M	
100-7(3)(c)(d)		The provider shall ensure that the director: (c) if hired after January 1, 2023, has completed the 2-1/2 hour preservice training offered by the department ; (d) completes the new director training offered by the department within 60 working days of assuming director duties;	☒	☐	☐		☐	L, M	
100-7(3)(f)		The provider shall ensure that the director completes at least 20 hours of child care training each year based on the facility's license date, or at least 1-1/2 hours of child care training each month they work if hired partway through the facility's licensing year. Remind providers that they should be working on annual training throughout the year.	☒	☐	☐		☐	M	
100-7(5)		The provider shall ensure that the director is on duty at the facility for at least 20 hours a week during operating hours and has sufficient freedom from other responsibilities to manage the center and respond to emergencies.	☒	☐	☐		☐	M	
100-7(6)		The provider shall ensure that there is a director designee with authority to act on behalf of the director in the director's absence.	☒	☐	☐		☐	M	
100-7(7)(c)		The provider shall ensure that the director designee: if hired after January 1, 2023, has completed the 2-1/2 hour preservice training offered by the department before beginning job duties;	☒	☐	☐		☐	L, M	
100-7(7)(e)		The provider shall ensure that the director designee completes at least 20 hours of child care training each year based on the facility's license date, or at least 1-1/2 hours of child care training each month they work if hired partway through the facility's licensing year	☒	☐	☐		☐	M	
100-7(7)(f)		The provider shall ensure that the director designee has current first aid and cardio pulmonary resuscitation (CPR) certification . ASK: If the DD is the acting director, do they have current FA and CPR	☒	☐	☐		☐		

100-7(8)		The provider shall ensure that the director or the director designee is present at the facility when the center is open for care.	☒	☐	☐		☐	M	
100-7(9)(c)		The provider shall ensure that caregivers: complete the 2-1/2 hour preservice training offered by the department before caring for children	☐	☒	☐		☐	L, M	The provider was out of compliance with this rule by not ensuring that caregivers completed a 2 1/2 hour preservice training offered by the department before caring for children. At the time of the inspection, two caregivers had
100-7(9)(e)(f)		The provider shall ensure that caregivers: (e) are introduced to other program staff and to the caregiver's assigned group of children; (f) review the information in each child's health assessment in the caregiver's assigned group, including allergies, food sensitivities, and other individual needs; and	☒	☐	☐		☐	M	
100-7(9)(g)		The provider shall ensure that caregivers: (g) complete at least 20 hours of child care training each year , based on the facility's license date, or at least 1-1/2 hours of child care training each month they work if hired partway through the facility's licensing year.	☒	☐	☐		☐		
100-7(10)(b)		The provider shall ensure that any other staff including drivers, cooks, and clerks: (b) complete the 2-1/2 hour preservice training offered by the department before beginning job duties;	☒	☐	☐		☐	L, M	
100-7(11)		The provider shall ensure that volunteers are eligible by a CCL background check before becoming involved with child care.	☒	☐	☐		☐	H	
100-7(12)		The provider shall ensure that student interns who are registered and participating in a high school or college child care course and guests wear a guest nametag.	☒	☐	☐		☐	L, H	
100-7(13)(a)-(b)		The provider shall ensure that household members who are: (a) 12 to 17 years old are considered eligible by a CCL background check; and (b) 18 years old or older are eligible by a CCL background check that includes fingerprints.	☒	☐	☐		☐	H	

100-7(14)(a)-(b)		The provider shall ensure that individuals who provide Individualized Educational Plan or Individualized Family Service plan services including physical, occupational, or speech therapists: (a) provide proper identification before having access to the facility or to a child at the facility; and (b) have received the child's parent's permission for services to take place at the facility.	☒	☐	☐		☐	H	
100-7(16)(a)-(o)		The provider shall ensure that each covered individual required to complete preservice training receives the 2-1/2 hour preservice training offered by the department that includes at least the following topics: (a) applicable laws and requirements under Rule R381-100; (b) children whose special needs may include a disability; (c) recognizing the signs of homelessness and available assistance; (d) building and physical premises safety; (e) prevention, signs, and symptoms of child abuse and neglect, including child sexual abuse, and legal reporting requirements; (f) pediatric first aid and CPR; (g) emergency preparedness, response, and recovery plan; (h) prevention of and response to emergencies due to food and allergy reactions; (i) safe handling and disposal of hazardous materials and bio contaminants; (j) prevention and control of infectious diseases including immunizations; (k) administration of medication; (l) child and brain development, including the social, emotional, physical, cognitive, and language principles of child growth; (m) precautions in transporting children; (n) prevention of shaken baby syndrome, abusive head trauma, child maltreatment, and coping with crying babies; and (o) prevention of sudden infant death syndrome and the use of safe sleeping practices.	☒	☐	☐		☐	L	
100-7(17)(a)-(b)		The provider shall ensure that annual child care training includes at least the following topics: (a) current department rule Sections R381-100-7 through R381-100-24 ; and (b) each topic listed in Subsections R381-100-7(16)(a) through (o) .	☒	☐	☐		☐	L	

100-7(18)(a)-(d)		The provider shall ensure that documentation of each individual's annual child care training is on-site for review by the department and includes the following: (a) training topic; (b) date of the training; (c) name of the individual or organization that presented the training; and (d) total hours or minutes of training.	☒	☐	☐		☐		
100-7(19)(a)-(c)		The provider shall ensure that at least one staff member with a current Red Cross, American Heart Association, or equivalent pediatric first aid and CPR certification is present when children are in care: (a) at the facility; (b) in each vehicle transporting children; and (c) at each offsite activity.	☒	☐	☐		☐	L	
100-7(20)		The provider shall ensure that CPR certification includes hands-on testing.	☒	☐	☐		☐	M	
100-7(21)(a)-(c)		The provider shall ensure that the following records for each covered individual are on-site for review by the department: (a) the date of initial employment or association with the program; (b) a current pediatric first aid and CPR certification, if required in this rule; and (c) a six-week record of the times worked each day	☒	☐	☐		☐	L	
R381-100-Section 8: Background Checks			C	NC	NA	Date	CDI	L, M, H, Ex	Notes
100-8(1)(a)-(b)		Before a new covered individual becomes involved with child care, the provider shall use the CCL provider portal search to verify that the individual is eligible and: (a) associate that individual with their facility; or (b) not associate the individual if the individual is associated with another CCL facility and the new individual will be at the facility for no more than one business day.	☒	☐	☐		☐	M	

100-8(2)(a)-(d)	Before a new covered individual who does not appear in the CCL provider portal search becomes involved with child care in the program, the provider shall: (a) require the individual to submit an online background check form and fingerprints for individuals age 18 years old and older; (b) authorize the individual's background check through the CCL provider's portal; (c) pay any required fees; and (d) receive written notice from CCL that the individual is eligible .	☒	☐	☐		☐	H	
100-8(3)(a)-(c)	To keep their background check eligibility current , the provider shall require a covered individual to submit a new background check form, fingerprints, and fees if the covered individual has (a) resided outside of Utah since their last background check was completed; (b) not been associated with an active, CCL approved child care facility within the past 180 days; or (c) turned 18 years old and has not previously submitted fingerprints for a CCL background check, except when the 18-year-old has previously submitted fingerprints for a CCL background check, then only a new background check form will be required.	☒	☐	☐		☐	M	
100-8(4)(a)-(c)	Within ten working days from when a child who resides in the facility turns 12 years old , the provider shall: (a) ensure that an online background check form is submitted; (b) authorize the child's background check through the CCL provider's portal; and (c) pay any required fees.	☒	☐	☐		☐	M	
100-8(11)	If a covered individual is considered not eligible by CCL, including that the individual has been convicted, has pleaded no contest, or is currently subject to a plea in abeyance or diversion agreement for a felony or misdemeanor, the provider shall prohibit that individual from being employed by the child care program or residing at the facility until the reason for the background check finding is resolved.	☒	☐	☐		☐	H	
100-8(13)	The provider and the covered individual shall notify the department within 48 hours of becoming aware of the covered individual's arrest warrant, felony or misdemeanor arrest, charge, conviction, or supported LIS finding . Failure to notify the department within 48 hours may result in disciplinary action, including revocation of the license.	☒	☐	☐		☐	M	

R381-100-Section 9: Facility			C	NC	NA	Date	CDI	L, M, H, Ex	Notes
100-9(1)	P	The provider shall ensure that there is at least 35 square feet of indoor space for each child in care, including the provider's and employees' children.	☒	☐	☐		☐	M	
100-9(4)		The provider shall ensure that the number of children in care at any given time does not exceed the capacity identified on the license. ASK for a total number including children being transported and on off site activities.	☒	☐	☐		☐	M	
100-9(5)		The provider shall ensure that any building or play structure on the premises constructed before 1978 that has peeling, flaking, chalking, or failing paint undergoes a test for lead . If there is lead-based paint at the facility, the provider shall contact their local health department within five working days and follow required procedures for remediation of the lead hazard.	☒	☐	☐		☐	M, H	
100-9(6)		The provider shall ensure that each room and indoor area that is used by children is ventilated by mechanical ventilation, or by windows that open and have screens.	☒	☐	☐		☐	L, M	
100-9(7)	P	The provider shall ensure that windows and glass doors within 36 inches from the floor or ground are made of safety or tempered glass, or have a protective guard.	☒	☐	☐		☐	M	
100-9(8)		The provider shall ensure that rooms and areas have adequate light intensity for the safety of the children and the type of activity the provider is conducting.	☒	☐	☐		☐	L, M	
100-9(9)		The provider shall maintain the indoor temperature between 65 and 82 degrees Fahrenheit.	☒	☐	☐		☐	L, M	
100-9(10)		The provider shall ensure that there is a working telephone at the facility, in each vehicle while transporting children, and during off site activities.	☒	☐	☐		☐	M	
100-9(11)	P	The provider shall ensure that there is a working handwashing sink in each classroom or next to each classroom in buildings constructed after July 1, 1997.	☒	☐	☐		☐	L	

100-9(12)(a)-(b)	P	The provider shall ensure that rooms where infants or toddlers are cared for have: (a) one sink that is used exclusively for the preparation of food and bottles and handwashing before food preparation, and another sink that is used only for handwashing after diapering and nonfood activities; or (b) one working sink that is used only for handwashing in the room, and bottle and food preparation is done in the kitchen and brought to the infant and toddler area by a non-diapering staff member.	☒	☐	☐		☐	M	
100-9(13)	P	The provider shall ensure that there is at least one working toilet and one working sink for each group of one to 25 children in the center who are two years old and older.	☒	☐	☐		☐		
100-9(14)	P	The provider shall ensure that there is at least one bathroom that provides privacy available for use by school-age children.	☒	☐	☐		☐	M	
100-9(15)		The provider shall ensure that there is an outdoor area that is safely accessible to children.	☒	☐	☐		☐	M	
100-9(16) 100-9(17)	P	The provider shall ensure that the outdoor area has at least 40 square feet of space for each child using the area at one time. The provider shall ensure that the total square footage of the outdoor area shall accommodate at least one-third of the approved capacity at one time or shall be at least 1600 square feet.	☒	☐	☐		☐	M	
100-9(18) 100-9(20)		The provider shall ensure that a fence encloses the outdoor area , wall, or solid natural barrier that is at least four feet high. The provider shall ensure that children are in an enclosed area when children are outdoors , except during off site activities.	☒	☐	☐		☐	M, H	
100-9(19)		The provider shall ensure that there is no gap five by five inches or greater in or under the fence or barrier.	☒	☐	☐		☐	M, H	
100-9(21)		The provider shall ensure that there is shade available to protect the children from excessive sun and heat when children are in the outdoor area.	☒	☐	☐		☐	L, M	

100-9(22)(a)-(c)		If there is a swimming pool on the premises that the provider does not empty after each use, the provider shall: (a) meet applicable state and local laws and ordinances related to the operation of a swimming pool; (b) maintain the pool in a safe manner; and (c) when not in use, cover the pool with a commercially-made safety enclosure that is installed according to the manufacturer's instructions, or enclose the pool within at least a four-foot-high fence or solid barrier that is kept locked and that separates the pool from any other areas on the premises.	☒	☐	☐		☐	H	
100-9(23)(a)-(f)		The provider shall maintain buildings and outdoor areas in good repair and safe condition including: (a) ceilings, walls, and floor coverings; (b) lighting, bathroom, and other fixtures; (c) draperies, blinds, and other window coverings; (d) indoor and outdoor play equipment; (e) furniture, toys, and materials accessible to the children; and (f) entrances, exits, steps, and walkways including keeping them free of ice, snow, and other hazards.	☒	☐	☐		☐	L, M, H	
100-9(24)		The provider shall ensure that accessible raised decks or balconies that are five feet or higher, and open stairwells that are five feet or deeper have protective barriers that are at least three feet high.	☒	☐	☐		☐	M, H	
R381-100-Section 10: Ratios and Group Size			C	NC	NA	Date	CDI	L, M, H, Ex	Notes
100-10(1)(a)-(b)		As listed in Table 1 for single-age groups of children, the provider shall: (a) maintain at least the number of caregivers and not exceed the number of children in the caregiver-to-child ratio; and (b) not exceed the maximum group sizes.	☒	☐	☐		☐	L, M, H	
100-10(2)(a)-(d)		For any mixed-age groups of children, the provider shall: (a) maintain at least the number of required caregivers; (b) not exceed the number of children in the caregiver-to-child ratio; (c) not exceed the maximum group sizes; and (d) separate any single-age group that reaches their maximum group size from the mix.	☒	☐	☐		☐	L, M, H	

100-10(3)(a)-(c)	For mixed-age groups of children including infants and toddlers, the provider shall ensure that: (a) infants are only mixed with toddlers, unless: - (i) the group has eight or fewer children; - (ii) there are no more than three children younger than two years old in the group with one caregiver; and - (iii) there are at least two caregivers with the group if more than two children who are younger than 18 months old are present and the group has more than four children; (b) if older toddlers and two-year-old children are mixed, there is at least one caregiver for up to seven children and at least two caregivers for eight and up to 14 children in the group; and (c) Older toddlers and older children are only mixed, besides when only mixed with two-year-old children, when: - (i) the group has eight or fewer children; - (ii) there are no more than three older toddlers in the group; and - (iii) there are at least two caregivers with the group if more than three younger toddlers are present and the	☒	☐	☐	☐	H	
100-10(4)(a)-(b)	For mixed-age groups of children not including infants and toddlers, the provider shall ensure that: (a) the caregiver-to-child ratio is determined by the age of the oldest child present in the group minus one child of that age group; and (b) the maximum group size is determined by the age of the oldest child present in the group, minus two children of that same age group.	☒	☐	☐	☐	H	
100-10(5)(a)-(c)	During nap time, the provider shall ensure that the caregiver-to-child ratio is doubled only if: (a) the children in the group are at least 18 months old; (b) the children in the group are in a restful and nonactive state; and (c) the caregiver supervising the napping children can contact another on-site caregiver without leaving the children unattended.	☒	☐	☐	☐	H, M	
100-10(6)	The provider shall ensure that there are at least two caregivers present when there is only one group of children on the premises and that group has more than eight children, or more than two infants or toddlers.	☒	☐	☐	☐	H	

100-10(7)(a)-(b)		The provider shall include the provider's and employees' children age four years old or older in care: (a) in the group size when the parent of the child is working at the facility; and (b) in the group size and the caregiver-to-child ratio when the parent of the child is not working at the facility.	☒	☐	☐		☐		
100-10(8)		The provider may include caregivers, student interns who are registered in a high school or college child care course, and volunteers who are 16 or 17 years old in the caregiver-to-child ratio.	☒	☐	☐		☐	M	
100-10(9)		The provider shall ensure that guests do not count in caregiver-to-child ratios.	☒	☐	☐		☐	L, M, H	
R381-100-Section 11: Child Supervision and Security			C	NC	NA	Date	CDI	L, M, H, Ex	Notes
100-11(1)(a)-(f)		The provider shall ensure that caregivers provide and maintain active supervision of each child, including: (a) for children younger than five years old, a caregiver is physically present in the room or area with the children; (b) for school-age children, a caregiver can hear the children and is close enough to intervene; (c) caregivers know the number of children in their care at any time; (d) caregivers' attention is focused on the children and not on caregivers' personal interests; (e) caregivers are aware of the entire group of children even when interacting with a smaller group or an individual child; and (f) caregivers position themselves so each child in their assigned group is actively supervised. ASK how many children are in your care, including those	☒	☐	☐		☐	M, H	
100-11(2)(a)-(c)		The provider shall ensure that staff and household members who are 16 or 17 years old only have unsupervised contact with any child in care, including during offsite activities and transportation when: (a) they are left unsupervised for no more than two consecutive hours per group; (b) the director or the director designee is physically present and available as needed; and (c) they are not volunteers.	☒	☐	☐		☐		
100-11(3)		The provider shall not assign staff, volunteers, and household members who are younger than 16 years old to care for or supervise any child in care.	☒	☐	☐		☐	H	

100-11(4)		The provider shall ensure that student interns who are registered and participating in a high school or college child care course and guests do not have unsupervised contact with any child in care, including during offsite activities and transportation.	☒	☐	☐		☐	M	
100-11(5)		The provider shall ensure that parents of children in care do not have unsupervised contact with any child in care, except their own children.	☒	☐	☐		☐		
100-11(6)(a)-(e)		The provider shall ensure that when video cameras or mirrors are used to supervise napping children: (a) the napping room is adjacent to a non-napping room; (b) there is a staff member in the non-napping room; (c) cameras or mirrors are positioned so that the staff member can see and hear each child; (d) there is an open door without a barrier, including a gate, between the napping room and the non-napping room; and (e) the staff member moves children who wake up to the non-napping room.	☒	☐	☐		☐		
100-11(7)		The provider shall ensure that a blanket or other item is not placed over sleeping equipment in a way that prevents the caregiver from seeing the sleeping child.	☒	☐	☐		☐		
100-11(8)		The provider shall ensure that parents have access to their child and the areas used to care for their child when their child is in care.	☒	☐	☐		☐		
100-11(9)(a)-(f)		To maintain security and supervision of children , the provider shall ensure that: (a) each child is signed in and out in accordance with this section ; (b) only parents or individuals with written authorization from the parent may sign-out a child; (c) photo identification is required if the individual signing the child out is unknown to the provider; (d) individuals signing children in and out use identifiers, including a signature, initials, or electronic code; (e) the sign-in and sign-out records include the date and time each child arrives and leaves; and (f) there is written permission from the child's parent if <u>school-age children sign themselves in or out</u> .	☒	☐	☐		☐	L, H	
100-11(11)		The provider shall ensure that a six-week record of each child's daily attendance, including sign-in and sign-out records, is kept on-site for review by the department.	☒	☐	☐		☐	L	

100-15(5)		The provider shall clean and sanitize highchair trays before each use.	☒	☐	☐		☐	L	
100-15(6)		The provider shall clean and sanitize water play tables or tubs daily if used by the children.	☒	☐	☐		☐	M	
100-15(7)		The provider shall clean and sanitize bathroom surfaces including toilets, sinks, faucets, toilet and sink handles, and counters each day the facility is open for business.	☒	☐	☐		☐	M	
100-15(8)		The provider shall clean and sanitize potty chairs after each use.	☒	☐	☐		☐	M	
100-15(9)		The provider shall keep toilet paper in a dispenser that is accessible to children	☒	☐	☐		☐	M	
100-15(10)		The provider shall post handwashing procedures that are readily visible from each handwashing sink and shall ensure that each staff follow the procedures.	☒	☐	☐		☐	L	
100-15(11)(a)-(g)		The provider shall ensure that staff and volunteers wash their hands thoroughly with liquid soap and running water: (a) upon arrival; (b) before handling or preparing food or bottles; (c) before and after eating meals and snacks or feeding a child; (d) after using the toilet or helping a child use the toilet; (e) after contact with a body fluid; (f) when coming in from outdoors; and (g) after cleaning up or taking out garbage.	☒	☐	☐		☐	M	

