

 Utah Department of Health & Human Services Licensing & Background Checks		License Exempt Inspection Checklist				This inspection checklist is the tool OL licensors use to ensure consistency for every inspection. <i>(Revised 07/2023)</i>	
		dlbc.utah.gov/wp-content/uploads/LE-DWS-Requirements.pdf					
Facility Name:	Rowland Hall Beginning School	Facility ID:	F10-28402	Phone Number:	(801) 355-7485	Notes including information from Sticky Notes	
Location Address:	720 Guardsman Way Salt Lake City, UT, 84108			Email Address:	hr@rowlandhall.org, tawnyrodriguez@row		
Contact Person(s):		Jessica Earl					
Expiration Date of Application or Expiration Date of Approval:		05/31/2025	Schedule:	M-F 8:15-6:00 pm			
Signature Information							
Inspection Type:	Announced	Date:	5/9/2025	Time Started:	11:00 AM	Time Ended:	12:30 PM
Number of rule noncompliances:		0	Name of Individual Informed of this Inspection:		Jessica Earl		
Licensor(s) Conducting this Inspection:		Cassi Hess			OL Staff Observing Inspection:		
☒	The Licensor reviewed compliance.	Please sign/type individual informed name and date of review:					

Rule 8 - Exemptions	C = Compliant NC = Not Compliant NA = Not Assessed during this inspection	C	NC	NA	Compliance Required By Date:	Technical Assistance Given	Notes
4(2)	A provider listed in this subsection shall submit to OL, each year the program is open for business, an application for verification of license exempt status on the form provided by OL.	☒	☐	☐		☐	Expiration Date of Current Exemption: 05/31/2025
4(3)(a)-(b)	A provider listed in this subsection shall post, in a conspicuous location near the entrance of the provider's facility, a notice prepared by OL that states that the facility is exempt from licensure and certification; and provides OL's contact information for submitting a complaint.	☒	☐	☐		☐	
Background Check Requirements		C	NC	NA	Date	Risk	Notes
5(4)(a)-(b)	Before a new covered individual becomes involved with child care in the program, the provider shall use the OL provider portal search to: verify that the individual is eligible and associate that individual with their facility if the covered individual appears in the search.	☒	☐	☐		☐	
5(5)(a)-(d)	Before a new covered individual who does not appear in the OL provider portal search becomes involved with child care in the program, the provider shall: have the individual submit an online background check form and fingerprints for individuals age 18 years old and older; authorize the individual's background check through the OL provider's portal; pay any required fees ; and receive written notice from OL that the individual is eligible.	☒	☐	☐		☐	
5(6)(a)-(c)	To keep their background check eligibility current , the provider shall also ensure that a new background check form and fingerprints are submitted and authorized and fees are paid for any covered individual who has: resided outside of Utah since their last background check was completed; not been associated with an active, OL approved child care facility within the past 180 days ; or has turned 18 years old and has not previously submitted fingerprints for a OL background check. If the 18-year-old has previously submitted fingerprints for a OL background check, only a new background check form will be required.	☒	☐	☐		☐	
5(13)	If a covered individual is deemed not eligible by OL , including that the individual has been convicted, has pleaded no contest, or is currently subject to a plea in abeyance or diversion agreement for a felony or misdemeanor, the provider shall prohibit that individual from being employed by the child care program or residing at the facility until the reason for the background check finding is resolved.	☒	☐	☐		☐	