

 Utah Department of Health & Human Services Licensing & Background Checks		License Exempt DWS Approved Inspection Checklist				This inspection checklist is the tool OL licensors use to ensure consistency for every inspection. (Revised 05/2025)		
		Office of Licensing Division of Licensing and Background Checks						
Facility Name:	B and G Club of Weber-Davis Odyssey Elementary		Facility ID:	-93040	Phone Number:	(435) 755-2320		Notes / Sticky Notes
Address:	375 Goddard St Ogden, UT, 84401				Email Address:	natalies@bgcweberdavis.org, yank@bgcweberdavis.org, christines@bgcweberdavis.org		92 kids
Director:	Natalie Slater		Expiration Date of Approval:	4/30/2026	Date of Last Inspection:	9/20/2025		
Please Review The following items prior to the inspection: (Mark with a check mark if completed and make and necessary notes)					Please review the following items during the inspection: (Mark with a check mark if completed and make and necessary notes)			
☒	Provider Code of Conduct and Client Rights				☒	Training assessed at this inspection		yes
☒	Facility Personnel Listed in UCCLAPP				☒	For Pre-Approval Inspections: Open CCL Website and show sample forms and Training page		
☒	Was previous technical assistance given within the last 36 months?		no		☒	For Annual Announced Inspections: Have the provider go to their CCL portal and submit a Renewal Request.		
GENERAL NOTES								
lolaw@bgcweberdavis.org annual guide preservice list								
Inspection Information								
- All areas that are inaccessible to children in care must remain inaccessible for this inspection. During the inspection, the licensor will ask to have locked areas unlocked. All accessible areas must be compliant with all applicable rules during the inspection.								
- The licensor will email you this inspection checklist after the inspection is completed if requested.								
0								
- An official inspection report will be sent to you once this inspection has been approved by OL management.								
- If the only rule noncompliances are documentation and/or records, please submit them to Licensing by the correction required date listed. A licensor may conduct a follow-up inspection to verify compliance and ensure compliance maintenance.								
- You may submit feedback on this inspection through your Child Care Licensing Portal or at https://dlbc.utah.gov/EvalForm.html								
Inspection Type:	Announced		Date:	3/27/26	Time Started:	4:30 PM		Time Ended: 6:00 PM

Number of Requirements to be Reviewed:	0	Name of Individual Informed of this Inspection:		Lola Ward		
Licensors(s) Conducting this Inspection:	Karen Allison	x	CCL Staff Observing Inspection:	none	The licensor reviewed compliance	☒

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	Office of Licensing			
Licensors Introductory Items				
☒	Introduction of any unknown OL staff to the provider		☒	ASK: the provider if they want you to tell staff about rule noncompliances as you conduct the walk- though, or wait until the inspection is over to tell them.
☒	Give a brief explanation of the inspection process to the provider		☒	Wash hands or use hand sanitizer before touching items in the facility.
☒	Confirm email and phone numbers	: (801) 866-8036 Email: natalies@bgcweberdavis.org, ryank@bgcweberdavis.org, christines@bgcweberdavis.org	☒	Confirm hours of operation Mondays 3:00 PM - 5:30 PM Tuesdays 3:00 PM - 5:30 PM Wednesdays 3:00 PM - 5:30 PM Thursdays 3:00 PM - 5:30 PM
General Notes				
Empty space for general notes				

REQUIREMENT CHECKLIST

Requirement Number	Requirement Description		R	UR	NA	Compliance Required By:	Corrected During Inspection	Technical Assistance Offered	Notes
		R = Reviewed UR = Under Reviewed NA = Not Assessed during this inspection							
P = Pre-License Inspection Only									
ledws 4: New and Renewal Approvals			R	UR	NA	Date	CDI	TA	
4-(1)(c)		To receive a new LE DWS approval, the applicant must complete New Provider Training .	☒	☐	☐		☐	☐	
4-(3)(a)		To renew a LE DWS Approval, the provider must submit a Renewal Request through their CCL Provider Portal at least 30 calendar days before the expiration of the current approval.	☒	☐	☐		☐	☐	
ledws 6: Administration and Children's Records			R	UR	NA	Date	CDI	TA	Notes
6(1)		The provider must ensure all areas of the facility are maintained and used in a safe manner to prevent injury to children. This includes the proper handling, storage, and disposal of hazardous materials and bio-contaminants.	☒	☐	☐		☐	☐	
6(2)		When caring for children with special needs, the provider must make any necessary accommodations to meet their needs.	☒	☐	☐		☐	☐	
6(3) <i>Reminder</i>		On the day of its occurrence, the provider must ensure parents are notified of any incident, accident, or an injury involving their child(ren).	☒	☐	☐		☐	☐	
6(4) <i>Reminder</i>		Within 48 hours of the change, the provider must ensure parents and Child Care Licensing staff are notified of a change in the program's phone number or email address.	☒	☐	☐		☐	☐	
6(5)		The provider must ensure each child in care who is younger than school-age has current immunizations.	☒	☐	☐		☐	☐	

6(6)	If the documentation is not maintained by another agency or organization, the provider must ensure there is documentation of current immunizations for each child younger than school-age (children who are homeless or in foster care may have a 90 day exemption) available for review by Child Care Licensing staff.	☒	☐	☐		☐	☐	
☒	There are no children younger than school age.							
☐	Documentation of current immunization records is maintained by another agency or organization.							
☐	This is a Pre-Approval Inspection. Compliance is not required or assessed for 6(3) and 6(4).							
ledws 7: Personnel and Training Requirements		R	UR	NA	Date	CDI	TA	Notes
7(1) (a)-(c)	The provider must be at least 21 years old and ensure compliance with all federal, state, and local laws and rules, including fire requirements, pertaining to the operation of the program and the facility that houses the program.	☒	☐	☐		☐	☐	
7(2) (a)-(c)	The provider must ensure there is a qualified director who is responsible for the day-to-day operation of the facility/ program. The provider must ensure the director is at least 21 years old and have one of the following: -an associates, bachelors, or graduate degree from an accredited college/university or successful completion of at least 12 semester credit hours of college/university level coursework in child development, early childhood education, elementary education, or a related field; or -a currently valid national certification such as a Certified Childcare Professional (CCP) issued by the National Child Care Association, a Child Development Associate (CDA) issued by the Council for Early Childhood Professional Recognition; or -a currently valid Child Care Licensing-approved National Administrator Credential (NAC) plus at least 60 hours of approved Utah Early Childhood Career Ladder courses in child development or 60 hours of equivalent training as approved by the Department.	☒	☐	☐		☐	☐	

7(3)		The provider must ensure there is a director designee with the authority to act on behalf of the director. The provider must ensure the director designee is at least 18 years old.	☒	☐	☐		☐	☐	
7(4)		The provider must ensure the director or the director designee is at the facility whenever children are in attendance.	☒	☐	☐		☐	☐	
7(5)		The provider must ensure all caregivers who count in caregiver to child ratios are at least 18 years old.	☒	☐	☐		☐	☐	
7(6)		The provider must ensure all assistant caregivers are at least 16 years old and work under the immediate supervision of caregivers.	☒	☐	☐		☐	☐	
7(7)		The provider must ensure all caregivers and assistant caregivers: -do not engage in or allow conduct that is adverse to the public health, morals, welfare, and safety of the children in care; and -take all reasonable measures to protect the safety of children in care.	☒	☐	☐		☐	☐	
7(8)		The provider must ensure all directors, director designees, caregivers, and assistant caregivers hired after April 30, 2022 complete CCL's online preservice training no more than 6 months before their first day of interacting with the children in care. VERIFY (if any new caregivers since the last inspection) CCL Preservice Training was completed.	☒	☐	☐		☐	☐	

7(10) (a)-(k)	The provider must ensure directors, director designees and caregivers who count in caregiver to child ratios complete at least 1 hour of ongoing child care training for each month they have been employed or volunteered or at least 10 hours each exemption year (between the start and end date of the exemption). The provider must ensure the training includes at least the following topics: disaster preparedness, response, and recovery; -pediatric first aid and CPR; children with special needs; safe handling and disposal of hazardous materials; the prevention, signs, and symptoms of child abuse and neglect, including child sexual abuse, and legal reporting requirements; principles of child growth and development, including brain development; prevention of shaken baby syndrome and abusive head trauma, and coping with crying babies; prevention of sudden infant death syndrome (SIDS) and use of safe sleeping practices; recognizing the signs of homelessness and available assistance; review of the program's Emergency Preparedness, Response, and Recovery Plan; and review of the LE DWS Approval Requirements. ASK if caregivers are receiving ongoing annual training that includes all required rules and topics.	☒	☐	☐		☐	☐	
7(11) (a)-(f)	The provider must ensure the ongoing training is documented and the documentation is available for review by the Child Care Licensing staff. The provider must ensure the documentation includes at least the following: the name of the director, director designee, or caregiver; the training topic; the first date the person counted in ratios; the date of the training; the length of the training; and the source of the training. VERIFY OL Ongoing Training was completed.	☒	☐	☐		☐	☐	
☐	Ongoing training was not assessed for this inspection.							
ledws 8. Background Checks.		R	UR	NA	Date	CDI	TA	Notes

8(1) (a)-(b)	The provider must ensure all Covered Individuals are eligible before being with children in care. The provider must ensure background check forms and background check fees are submitted for all new Covered Individuals. The provider must ensure fingerprints and fingerprint processing fees for the FBI Next Generation Identification check are submitted for all new Covered Individuals 18 years old and older and all 16 and 17 year old assistant caregivers.	☒	☐	☐		☐	☐	
8(2)	The provider must ensure eligible Covered Individuals are associated with their facility before the Covered Individual is with children in care.	☒	☐	☐		☐	☐	
8(3)	The provider must ensure guests are always in the same room/area with an eligible individual and wear guest name tags.	☒	☐	☐		☐	☐	
8(6)	The provider must ensure individuals who are not eligible are not at the facility or part of the program.	☒	☐	☐		☐	☐	
8(7) (a)-(c)	To keep their background check eligibility current, the provider must ensure that a new background check form and fingerprints are submitted for any Covered Individual who has: -resided outside of Utah since their last background check was completed; -has not been associated with an active OL approved child care facility within the past 180 days; or -has turned 18 years old and has not previously submitted fingerprints for a OL background check. If the 18-year-old has previously submitted fingerprints for a CCL background check, only a new background check form is required.	☒	☐	☐		☐	☐	
☒	Pre-Approval Inspections Only: Explain having government-issued photos IDs available for review. Annual Unannounced and Announced Inspections Only: Check IDs of Covered Individuals present during the inspection.							
ledws 9. Facility.		R	UR	NA	Date	CDI	TA	Notes

9(1)		The provider must ensure there is a working telephone at the facility at all times children are in care.	☒	☐	☐		☐	☐	
9(2)		The provider must ensure there is a working fire extinguisher accessible to caregivers.	☒	☐	☐		☐	☐	
9(3)		If there is an outdoor area that is used by children in care and that is maintained by the provider, the provider must ensure that the area is safely accessible .	☐	☐	☒		☐	☐	The outdoor area is not maintained by the provider.
9(4)		If there is an outdoor area that is used by children in care and that is maintained by the provider, the provider must ensure drinking water is available to children in care.	☐	☐	☒		☐	☐	The outdoor area is not maintained by the provider.
9(5) (a)-(c)		If there is an outdoor area that is used by children in care and that is maintained by the provider, the provider must ensure the following are inaccessible (surrounded by a barrier that is at least 48 inches high) to children in care: -metal animal swings, -unanchored swings, and -unanchored slides.	☐	☐	☒		☐	☐	The outdoor area is not maintained by the provider.
9(6)		If there is an outdoor area that is used by children in care and that is maintained by the provider, the provider must ensure standing water is inaccessible (surrounded by a barrier that is at least 48 inches high) to children in care.	☐	☐	☒		☐	☐	The outdoor area is not maintained by the provider.
9(7) (a)-(b)		If there is an outdoor area that is used by children in care and that is maintained by the provider and there are children younger than school age in care, the provider must ensure: -The area is enclosed within a 4 foot high fence or wall, or a solid natural barrier that is at least 4 feet high -Fences do not have gaps greater than 5 by 5 inches and gaps between the bottom of the fence and the ground cannot be more than 5 inches.	☐	☐	☒		☐	☐	The outdoor area is not maintained by the provider.
☐	The outdoor area is not maintained by the provider.								
ledws 10. Ratios and Group Size.			R	UR	NA	Date	CDI	TA	Notes

10(1)		Single Age Groups				☒	☐	☐		☐	☐	
		Minimum Number of Caregivers	Children's Age	Number of Children	Maximum Group Size							
		1	infant	4	8							
		1	younger toddler	4	8							
		1	older toddler	5	10							
		1	2 years old	8	16							
		1	3 years old	12	24							
		1	4 years old	15	30							
1	school age	20	40									
10(2)(a)-(d)		For any mixed-age groups of children, the provider shall: -maintain at least the number of required caregivers; -not exceed the number of children in the caregiver-to-child ratio; -not exceed the maximum group sizes; and -separate any single-age group that reaches their maximum group size from the mix.				☒	☐	☐		☐	☐	
10(3) (a)-(b)		For mixed-age groups of children not including infants and toddlers, the provider shall ensure that: -the caregiver-to-child ratio is determined by the age of the oldest child present in the group minus one child of that age group; and -the maximum group size is determined by the age of the oldest child present in the group, minus two children of that same age group.				☐	☐	☒		☐	☐	No infants and toddlers

10(4) (a)-(c)	For mixed-age groups of children including infants and toddlers, the provider shall ensure that: --infants are only mixed with toddlers, unless: --the group has eight or fewer children; --there are no more than three children younger than two years old in the group with one caregiver; and --there are at least two caregivers with the group if more than two children who are younger than 18 months old are present and the group has more than four children; --if older toddlers and two-year-old children are mixed, there is at least one caregiver for up to seven children and at least two caregivers for eight and up to 14 children in the group; --older toddlers and older children are only mixed, besides when only mixed with two-year-old children, when: --the group has eight or fewer children; --there are no more than three older toddlers in the group; and --there are at least two caregivers with the group if more than three younger toddlers are present and the group has more than five children.	☐	☐	☒		☐	☐	No infants and toddlers
10(5)	During naptime (which cannot exceed 2 hours), the minimum caregiver to child ratios may double for children 18 months old or older if the children are in a restful or non-active state and the caregiver can communicate with another onsite caregiver without leaving the napping children.	☐	☐	☒		☐	☐	No infants and toddlers
ledws 11. Child Supervision and Security		R	UR	NA	Date	CDI	TA	Notes
11(1)	The provider must ensure caregivers maintain active supervision of all children in care at all times. Active supervision means caregivers must be physically in the room/area with children younger than school age and must be able to hear school age children and be near enough to intervene; must know the number of children in their care at all times; must be focused on the children and not their personal interests; and must be aware of the entire group even when interacting with a small group or individual child.	☒	☐	☐		☐	☐	

11(2)		Children 3 years old and older may go to the bathroom by themselves if there is a policy to ensure their safety.	☒	☐	☐		☐	☐	
11(3)		To maintain the security and supervision of the children in care, the provider must ensure children are signed in and out of the facility/program with the time of arrival and the time of departure. The provider must ensure these records are kept for at least three years.	☒	☐	☐		☐	☐	
11(4)		The provider shall ensure that student interns who are registered and participating in a high school or college child care course and guests do not have unsupervised contact with any child in care, including during offsite activities and transportation.	☒	☐	☐		☐	☐	
11(5)		The provider shall ensure that parents of children in care do not have unsupervised contact with any child in care, except with their own children.	☒	☐	☐		☐	☐	
ledws 12. Child Guidance and Interaction.			R	UR	NA	Date	CDI	TA	Notes
12(1)		The provider shall ensure that no child is subjected to physical, emotional, or sexual abuse while in care.	☒	☐	☐		☐	☐	
12(2)		The provider must ensure all employees and volunteers follow the reporting requirements for witnessing or suspicion of abuse, neglect, or exploitation found in Utah Code, Section 62A-4a-403 and 62A-4a-411.	☒	☐	☐		☐	☐	

12(3)		The provider shall ensure that interactions with the children do not include: (a) any form of corporal punishment or any action that produces physical pain or discomfort including hitting, spanking, shaking, biting, or pinching; (b) restraining a child's movement by binding, tying, or any other form of restraint that exceeds gentle, passive restraint; (c) shouting at children; (d) any form of emotional abuse ; (e) forcing or withholding food, rest, or toileting ; or (f) confining a child in a closet, locked room, or other enclosure including a box, cupboard, or cage.	☒	☐	☐		☐	☐	
ledws Section 13. Child Safety and Injury Prevention.			R	UR	NA	Date	CDI	TA	Notes
13(1)		The provider must ensure firearms are stored separately from ammunition and in a cabinet or area that is locked with a key, combination, or fingerprint lock, unless otherwise allowed by law.	☒	☐	☐		☐	☐	
13(2)		The provider shall ensure that toxic or hazardous chemicals including cleaners, insecticides, lawn products, and flammable, corrosive, and reactive materials are: (a) inaccessible to children; (b) used according to manufacturer instructions; (c) stored in containers labeled with the contents of the container; and (d) disposed of properly.	☒	☐	☐		☐	☐	
13(3)		The provider must ensure tobacco, e-cigarettes, and e-juice are inaccessible to children in care.	☒	☐	☐		☐	☐	
13(4)		The provider must ensure open flames are inaccessible to children in care.	☒	☐	☐		☐	☐	
13(5)		The provider must ensure trampolines are inaccessible to children in care.	☒	☐	☐		☐	☐	

13(6)		The provider must ensure open containers of alcohol are inaccessible to children in care.	☒	☐	☐		☐	☐	
13(7)		The provider must ensure sexually explicit materials are inaccessible to children in care.	☒	☐	☐		☐	☐	
13(8)		The provider must ensure are inaccessible illegal items are inaccessible to children in care.	☒	☐	☐		☐	☐	
13(9)		The provider must ensure children in care are protected from unintended access to vehicular traffic.	☒	☐	☐		☐	☐	
ledws 14. Emergency Preparedness, Response, and Recovery.			R	UR	NA	Date	CDI	TA	Notes
14(1)		The provider shall post the center's street address and emergency numbers , including at least fire, police, and poison control, near each telephone in the center or in an area clearly visible to anyone needing the information.	☒	☐	☐		☐	☐	
14(2)		The provider must ensure at least one person at the facility at all times children are in care, at least one person in each vehicle transporting children, and at least one person present during off-site activities has current Red Cross, American Heart Association, or equivalent pediatric First Aid and CPR certification . The provider must ensure the CPR certification is from a class that included hands-on testing.	☒	☐	☐		☐	☐	

14(3)		The provider must ensure documentation of current First Aid and CPR certification is available for review by the Office of Licensing staff.	☒	☐	☐		☐	☐	
14(4)		The provider must have, and follow when needed, a written Emergency Preparedness, Response, and Recovery Plan that is reviewed annually and updated when needed. The provider must ensure the plan is available for review by Office of Licensing staff and includes procedures for at least: -shelter in place, -lockdown, -evacuation and relocation, -communication with parents and reunification of families, -continuity of operations, and -accommodating infants and toddlers, children with disabilities, and children with chronic medical conditions during emergencies.	☒	☐	☐		☐	☐	
14(5)		The provider must ensure fire evacuation drills are held during each month the program is open.	☒	☐	☐		☐	☐	
14(6)		The provider must ensure the date and time of each fire evacuation drill is documented and the documentation is available for review by Office of Licensing staff.	☒	☐	☐		☐	☐	
14(7)		The provider must ensure disaster (other than fire) drills are held at least every six months that the program is open.	☒	☐	☐		☐	☐	
14(8)		The provider must ensure the date and time of each disaster drill is documented and the documentation is available for review by Office of Licensing staff.	☒	☐	☐		☐	☐	

14(9)		By the next working day, the provider must ensure Office of Licensing staff is notified of any fatality, hospitalization, emergency medical response, or injury that required attention from a health care provider unless the medical service was part of the child's medical treatment plan. The provider must also ensure documentation of the incident is submitted to Office of Licensing staff within five working days of the incident.	☒	☐	☐		☐	☐	
☐	This is a Pre-Approval Inspection. Compliance is not required or assessed for 14(5), 14(6), 14(7), 14(8), or 14(9).								
ledws 15. Health and Infection Control.			R	UR	NA	Date	CDI	TA	Notes
15(1)		The provider must ensure all areas of the facility used for care are clean and sanitary.	☒	☐	☐		☐	☐	
15(2)		To prevent and control infectious diseases, the provider must ensure all employees, volunteers, and children in care wash their hands thoroughly with liquid soap and warm running water: -upon arrival -before handling and/or preparing food; -before serving and/or eating meals and snacks; -after using the toilet; -before administering and/or taking medication; -after coming into contact with body fluids (blood, urine, feces, vomit, mucus, and saliva); -after playing with or handling animals; and -after cleaning and/or taking out garbage	☒	☐	☐		☐	☐	
ledws 16. Food and Nutrition.			R	UR	NA	Date	CDI	TA	Notes
16(1)		The provider must meet the of the nutritional needs of children in care.	☒	☐	☐		☐	☐	

16(2)		The provider must ensure there is a record of known food allergies of children in care.	☒	☐	☐		☐	☐	
16(3)(a)-(b)		Immediately upon recognizing it, the provider must report to the parent any allergic reaction a child in care has to a particular food.	☒	☐	☐		☐	☐	
☐	Snacks or meals are not given to children in care.								
☐	This is a Pre-Approval Inspection. Compliance is not required or assessed for 16(3).								
ledws 17. Medications.			☐	Check here if there are <u>NO Medications</u> on the premises and the provider does not administer medications					
17(1)		The provider must ensure over the counter or prescription medications are inaccessible to children in care.	☒	☐	☐		☐	☐	
17(2)		The provider must ensure there is parental permission before administering medication to children in care.	☒	☐	☐		☐	☐	
17(3)		Immediately upon the recognition of the error, the provider must ensure parents are notified of any adverse reaction to a medication or an error in the administration of medication for their child(ren).	☒	☐	☐		☐	☐	
ledws 18. Activities.			R	UR	NA	Date	CDI	TA	Notes
18(1)		The provider must ensure parents are aware of any off-site activities .	☒	☐	☐		☐	☐	
ledws 19. Play Equipment.			☒	Check here if there is no play equipment maintained by the provider					

19(1)		If there is play equipment that is used by the children in care and that is maintained by the provider, the provider must ensure: All stationary play equipment used by children in care meets the following requirements for use zones: When all children in care are at least two years old: -If the height of a designated play surface (any accessible elevated surface for standing, walking, crawling, sitting, or climbing or an accessible flat surface at least 2" by 2" in size and having an angle less than 30 degrees from horizontal) or climbing bar on a piece of equipment, excluding swings, is greater than 30 inches: • The use zone must extend a minimum of 6 feet in all directions from the perimeter of each piece of equipment. • The use zones of two pieces of equipment that are positioned adjacent to one another may overlap if the designated play surfaces of each structure are no more than 30 inches above the protective cushioning underneath the equipment. When this is the case, there must be a minimum of 6 feet between the adjacent pieces of equipment. • There must be a minimum use zone of 9 feet between adjacent pieces of equipment if the designated play surface of one or both pieces of equipment is more than 30 inches above the protective cushioning underneath the equipment. -The use zone in the front and rear of a single-axis swing must extend a minimum of twice the height of the pivot point of the swing and may not overlap the use zone of any other piece of equipment. -The use zone of a multi-axis swing must extend a minimum of 6 feet plus the length of the suspending members and must never overlap the use zone of another piece of equipment. -The use zone for merry-go-rounds must never overlap the use zone of another piece of equipment. -The use zone for spring rockers must extend a minimum of 6 feet from the at-rest perimeter of the equipment.	☐	☐	☐		☐	☐	
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19(2)		If there is play equipment that is used by children in care and that is maintained by the provider, the provider must ensure: There is adequate protective cushioning in all use zones. If a unitary cushioning material, such as rubber mats or poured rubber-like material is used as protective cushioning, the provider must ensure that the cushioning material is securely installed so that it cannot become displaced or picked up by children. Stationary play equipment may be placed on grass, but must not be placed on concrete, asphalt, dirt, or any other hard surface when: - All children in care are school age and the highest designated play surface (a flat surface on a piece of stationary play equipment that a child could stand, walk, sit, or climb on, and that is at least 2" by 2" in size) is less than 30 inches from the ground and there are no moving parts on which children sit or stand. - All children in care are at least 2 years old and the highest designated play surface (a flat surface on a piece of stationary play equipment that a child could stand, walk, sit, or climb on, and that is at least 2" by 2" in size) is less than 20 inches from the ground and there are no moving parts on which children sit or stand. - Any child in care is an infant or toddler and the highest designated play surface (a flat surface on a piece of stationary play equipment that a child could stand, walk, sit, or climb on, and that is at least 2" by 2" in size) is less than 18 inches from the ground and there are no moving parts on which children sit or stand.	☐	☐	☐		☐	☐	
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19(3)		If there is play equipment that is used by children in care and that is maintained by the provider, the provider must ensure: Stationary play equipment has protective barriers on all play equipment platforms that are more than 48 inches above the ground. The bottom of the protective barrier must be less than 3-1/2 inches above the surface of the platform, and there can be no openings greater than 3-1/2 inches in the barrier. The top of the protective barrier must be at least 38 inches above the surface of the platform when all children in care are school-age and at least 30 inches above the ground when any child in care is younger than school-age.	☐	☐	☐		☐	☐	
19(4)		If there is play equipment that is used by children in care and that is maintained by the provider, the provider must ensure: There are no entrapment hazards on any piece of stationary play equipment or within or adjacent to the use zone of any piece of stationary play equipment.	☐	☐	☐		☐	☐	
19(5)		If there is play equipment that is used by children in care and that is maintained by the provider, the provider must ensure: There are no strangulation hazards on any piece of stationary play equipment or within or adjacent to the use zone of any piece of stationary play equipment.	☐	☐	☐		☐	☐	

19(6)		If there is play equipment that is used by children in care and that is maintained by the provider, the provider must ensure: When any child in care is an infant or toddler: -There are no designated play surfaces that exceed 3 feet in height on any piece of stationary play equipment used by infants and toddlers - Swings used by infants and toddlers must have enclosed seats.	☐	☐	☐		☐	☐	
ledws 20. Transportation.			☒	Check here if the provider does not transport children			CDI	TA	Notes
20(1)		While transporting children in care, the provider must ensure the driver has children in care in appropriate individual safety restraints.	☐	☐	☐		☐	☐	
20(2)		While transporting children in care, the provider must ensure the driver never leaves the children in care unattended in the vehicle.	☐	☐	☐		☐	☐	
ledws 23. Diapering.			☒	Check here is the provider does not care for diapered children					
23(1)		The provider must ensure children's diapers are changed at a diaper changing station with railings.	☐	☐	☐		☐	☐	
23(2)		The provider must ensure caregivers do not leave children unattended when the children are on the diapering surface.	☐	☐	☐		☐	☐	
ledws 24. Infant and Toddler Care.			☒	Please check this box if the provider does not care for infants and toddlers			CDI	TA	Notes
24(1)		The provider must ensure high chairs have T-shaped safety straps or devices that are used whenever a child is in the chair.	☐	☐	☐		☐	☐	

024(2)		The provider must ensure infants sleep in equipment designed for sleep , such as a crib, bassinet, porta-crib or play pen and are not placed to sleep on mats or cots or in bouncers, swings, car seats, or other pieces of similar equipment. The provider shall ensure soft toys, loose blankets, or other objects are not placed in sleep equipment while in use by sleeping infants.	☐	☐	☐		☐	☐	
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Has Not Started / Former Employee	FIRST AID / CPR?	ID Verified	FIRST	LAST	ROLE	ADULT	BCU #	RECD COMP	CK DONE	ASSOCIATION	STATUS	Preservice Complete?	Annual Training	NOTES
☐	☐	☐	BURCH CREEK										☐	☐
☐	☐	☐	Tyra Kratzer		03/16/21	Yes	Incomplete	Caregiver or Teacher				☐	☐	
☐	☐	☐	AaronWilliam	Carty	C	Yes	5038960C	08/29/2024	09/16/2024	10/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	AbbeyMichelle	Nyman	C	Yes	6212027S	gone 1/31/26	04/17/2024	04/17/2024	10/15/2025 - Presen	Cleared	☐	☐
☐	☐	☐	AbigailPaige	Doran	C	Yes	4707684Q	10/28/2025	10/28/2025	09/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	AdelineSage	Bagley	C	Yes	3815919E	10/30/2025	10/30/2025	10/27/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	AlexisWhitney	Anderson	C	Yes	2616053I	06/03/2024	06/06/2024	10/01/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	AliciaAbiola	Palmer	C	Yes	5035358D	08/21/2025	8/25/2025	10/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	Aliya	Newman	D	Yes	0091795G	08/29/2024	09/06/2024	08/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	AmaMansah	Herrick	C	Yes	6855163E	04/18/2024	04/18/2024	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	AngeliqueRacquelle	Pitt	DO	Yes	9083246O	03/12/2025	3/12/2025	05/01/2020 - Present	Cleared	☐	☐	
☐	☐	☐	AnnE	McAllister	C	Yes	2091105B	11/06/2025	11/13/2025	10/01/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	BennettStaley	Hall	C	Yes	5496214S	02/12/2024	02/14/2024	12/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	CameronMiyawaki	Oda	C	Yes	2145998P	03/01/2024	3/1/2024	10/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	CarmenEliza	Tennyson	C	Yes	4035084P	09/08/2025	9/12/2025	12/03/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	CarterAugust	Christopherson	C	Yes	0540421D	06/28/2024	06/28/2024	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	ChanceArnold	Bass	C	No	6314025C	11/12/2025	11/18/2025	11/24/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	CharlesJamison	Ebert	DO	Yes	4150137B	10/17/2024	10/17/2024	01/01/2020 - Present	Cleared	☐	☐	
☐	☐	☐	Christine	Soderborg	C	Yes	1682704B	01/29/2024	01/29/2024	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	CorbinMax	Hyllested	C	Yes	1311356A	12/05/2025	12/11/2025	12/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	CristianRamon	Ramos	C	Yes	1304759U	08/19/2024	08/22/2024	11/03/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	DanielFelipe	Murillo Bayona	E	Yes	0611353M	10/23/2025	10/28/2025	12/01/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	Danielle	Harris	C	Yes	8617084A	05/13/2025	05/13/2025	10/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	EabhaRenae	Cook	C	Yes	6735802K	05/01/2025	5/2/2025	10/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	ElmerEduardo	Pena	C	Yes	8711744F	05/05/2025	05/05/2025	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	EmilyLouise	Holmes	C	Yes	2224550C	01/30/2025	01/30/2025	11/03/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	EmmaRay	Winkler	C	Yes	2459451H	11/12/2025	11/18/2025	11/24/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	Esther	Christiansen	C	Yes	4057764B	02/13/2025	02/20/2025	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	EthanMckay	Larson	C	Yes	5070408N	11/12/2025	11/20/2025	12/03/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	GraceSophia	Humes	C	Yes	5755720D	01/31/2025	1/31/2025	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	HestonTad	Hansen	C	Yes	5756520I	09/19/2024	09/25/2024	09/25/2024 - Present	Cleared	☐	☐	
☐	☐	☐	HudsonKole	Sanders	C	Yes	6602936A	12/17/2024	12/18/2024	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	HunterHazard	Rowe	C	Yes	4416210E	9/22/2025	09/22/2025	10/01/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	Jasmine	Flores	C	Yes	9223824Y	05/08/2024	05/14/2024	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	JaydenBrielle	Ray	C	Yes	3542195O	04/08/2025	04/10/2025	10/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	JazmineChristine	Gruber Allen	C	Yes	3813770J	09/20/2023	09/20/2023	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	JessycaRene	Baca	C	Yes	9695937Z	09/03/2025	09/04/2025	08/26/2025 - Present	Cleared	☐	☐	
☐	☐	☐	Jill	Browning	C	Yes	3621420O	08/27/2025	09/05/2025	10/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	JillianHannah	Fearns	C	Yes	2194264U	04/30/2025	04/30/2025	11/03/2025 - Presen	Cleared	☐	☐	
☐	☐	☒	JoeAnthony	Trigueros	C	Yes	6932738R	Odyssey	02/27/2024	02/27/2024	09/01/2025 - Present	Cleared	☒	☐
☐	☐	☐	JohnNicholas Ford	Hays	C	Yes	1249338L	01/04/2024	01/04/2024	08/25/2025 - Present	Cleared	☐	☐	
☐	☐	☐	JordynElli	Heath	C	No	0127318E	11/12/2025	11/19/2025	11/25/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	JoshuaTheodore	Kelly	C	Yes	0075949T	11/07/2023	11/07/2023	10/16/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	KayeliJean	Hathaway	C	Yes	0857895A	09/08/2025	9/12/2025	10/01/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	Keilany	Diaz Cuesta	C	Yes	4232657Z	03/18/2025	3/18/2025	10/15/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	Kendell	Clarke	C	Yes	9578148V	09/16/2025	09/19/2025	09/24/2025 - Presen	Cleared	☐	☐	
☐	☐	☐	KieraE	Stay	C	Yes	9398717X	08/21/2025	8/22/2025	10/01/2025 - Presen	Cleared	☐	☐	

Has Not Started / Former Employee	FIRST AID / CPR?	ID Verified	FIRST	LAST	ROLE	ADULT	BCU #		RECD COMP	CK DONE	ASSOCIATION	STATUS	Preservice Complete?	Annual Training	NOTES
☐	☐	☐	KirstenSara	Jensen	C	Yes	9822357K		02/13/2025	02/20/2025	10/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	KonnerBrandon	Stokes	C	Yes	3556097U		01/19/2024	01/19/2024	10/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	Korbi	Priest	C	No	2953471A		10/20/2025	10/24/2025	11/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	LaceyElizabeth	Argyle	C	Yes	7504020Y		03/28/2025	03/28/2025	09/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	LilianaRosajean	Bowen	C	Yes	3348245W		2/19/2025	02/20/2025	10/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	LindseyFern	Roberts		Yes	0800312Z		10/22/2025	10/22/2025	02/23/2026 - Present	Cleared	☐	☐	
☐	☐	☐	Logan	Serr	C	Yes	1229508J		11/19/2025	11/28/2025	12/03/2025 - Present	Cleared	☐	☐	
☐	☐	☐	LolaLayne	Cliften	C	Yes	5909859L		09/18/2025	09/18/2025	10/15/2025 - Present	Cleared	☐	☐	
☐	☒	☒	LolaRanee	Ward	C	Yes	8116687A	Odyssey	06/28/2024	07/03/2024	01/01/2024 - Present	Cleared	☐	☐	
☐	☒	☒	LondonD	Brown	C	Yes	2082860E	Odyssey	01/19/2024	01/19/2024	08/25/2025 - Present	Cleared	☐	☐	
☐	☐	☐	Louisajoanne	Packham	C	No	8769277E		12/15/2025	12/15/2025	12/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	LuisDiego	Salas	C	Yes	2985779Y		11/13/2025	11/13/2025	12/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	MadisonRae	Grisson	C	Yes	8891155X		01/21/2026	1/21/2026	09/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	Madysen	Vaughan	C	Yes	4302278B		05/22/2025	06/03/2025	11/03/2025 - Present	Cleared	☐	☐	
☐	☐	☐	MakennaLillian	Bailey	C	Yes	5249124Z		10/11/2024	10/11/2024	10/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	MarinthaN	Larsen	C	Yes	0165253Z		08/25/2025	08/27/2025	11/03/2025 - Present	Cleared	☐	☐	
☐	☐	☒	Melanie	Solis	C	Yes	1994238Q	odyssey	08/22/2025	08/25/2025	09/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	MiaCheyenne	McKinney	C	Yes	7372347F		08/21/2025	08/25/2025	10/16/2025 - Present	Cleared	☐	☐	
☐	☐	☐	Miley	Iverson	C	Yes	2115327L		06/05/2025	06/10/2025	10/16/2025 - Present	Cleared	☐	☐	
☐	☐	☐	NaomiGrace	Wallace	C	Yes	0634172J		03/03/2026	03/05/2026	- Present	Cleared	☐	☐	
☐	☐	☐	Naomy	Ortiz	C	Yes	1430863K		02/13/2026	2/13/2026	11/03/2025 - Present	Cleared	☐	☐	
☐	☐	☐	NatalieAbigail	Linares	C	No	6953546D		09/11/2025	09/17/2025	09/17/2025 - Present	Cleared	☐	☐	
☐	☐	☒	Natalie	Overdiek	C	Yes	7201310O	Odyssey	10/09/2025	10/20/2025	11/03/2025 - Present	Cleared	☐	☐	
☐	☐	☐	Natalie	Slater	AD	Yes	3640467H		03/06/2024	03/11/2024	01/15/2024 - Present	Cleared	☐	☐	
☐	☐	☐	NikkiAnn	DiNino	DD	Yes	1518329X		08/20/2025	08/28/2025	08/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	PaytonOlive	Bell	C	No	0494104L		12/05/2025	12/11/2025	12/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	PeytonJoni	Barrera	C	Yes	0245929L		07/10/2024	07/10/2024	10/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	RachaelElizabeth	Kas	C	Yes	2849589H		12/22/2025	12/22/2025	12/23/2025 - Present	Cleared	☐	☐	
☐	☐	☐	Rachel	Twigg	E	Yes	8788665E		01/19/2024	01/19/2024	12/01/2025 - Present	Cleared	☐	☐	
☐	☐	☐	RebeccaTeresa	Iverson	C	Yes	2064934A		09/28/2023	09/28/2023	12/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	RyanLayne	King	AD	Yes	4336729I		12/27/2024	12/27/2024	12/01/2025 - Present	Cleared	☐	☐	
☐	☐	☒	RyleeJanis	Jones	C	Yes	9834054O	Odyssey	10/02/2025	10/07/2025	11/03/2025 - Present	Cleared	☐	☐	
☐	☐	☐	Savannah	Cantwell	C	Yes	0933075B		10/09/2025	10/15/2025	10/16/2025 - Present	Cleared	☐	☐	
☐	☐	☐	ShelbyJeanne	West	C	Yes	1436110D		01/22/2026	1/29/2026	- Present	Cleared	☐	☐	
☐	☐	☐	SofiaAlexandra	Coronilla Zendejas	C	Yes	0004122A		09/12/2024	09/19/2024	11/03/2025 - Present	Cleared	☐	☐	
☐	☐	☐	TaliaLyn	Fowers	C	Yes	9789955J		10/30/2025	10/30/2025	11/03/2025 - Present	Cleared	☐	☐	
☐	☐	☐	TieleeRian	Clifton	C	Yes	1589827L		12/17/2024	12/18/2024	10/15/2025 - Present	Cleared	☐	☐	
☐	☐	☐	TyRichard	Worthen	C	No	2031438U		06/23/2025	06/24/2025	10/16/2025 - Present	Cleared	☐	☐	
☐	☐	☐	WillowMerrill	Loveland	C	Yes	8020186L		03/26/2024	3/26/2024	01/01/2024 - Present	Cleared	☐	☐	
☐	☐	☐	ZacharySlater	Newman	C	Yes	2888891W		01/21/2026	01/21/2026	12/03/2025 - Present	Cleared	☐	☐	
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☐	☐	☐	New Bridge										☐	☐	
☐	☐	☐	Brecklyn Noble		01/12/2/	Yes	Incomplete	Caregiver or Teacher					☐	☐	
☐	☐	☐	DenaeArleth	Gallegos	C	Yes	8973890R		01/27/2026	01/29/2026	- Present	Cleared	☐	☐	
☐	☐	☐	LilyGrace	Stanton	C	No	2191158O		01/08/2026	01/12/2026	- Present	Cleared	☐	☐	
☐	☐	☐	Wendy	Vega Juarez	C	Yes	5158383R		11/15/2024	11/15/2024	10/16/2025 - Present	Cleared	☐	☐	
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